



## THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office : Bikash Bhavan (2nd floor, East Block),  
Bidhannagar, Kolkata – 700 091  
Phone No. – 033-2358 7102

Memo No. – 83/WBCROS/2026

Date : 24.04.2026


### Notice for Block Grant

Notice is hereby given to all Co-ordinator / Head Master / Headmistress / Teacher-in-charge / Authorized person of the recognized study centre under the West Bengal Council of Rabindra Open Schooling that the Block Grant, Lab Grant, Supporting Grant & Processing Fees for the admission session of Uchcha Madhyamik (Higher Secondary) - 2025 has been released by the Council. In this regard a Sanction Order has been issued to each study Centre mentioning the details of sanctioning amount.

It is also to notify that the Council has undertaken an initiative to revision of Supporting Grant in favour of the Study Centre with effect from Madhyamik (Secondary) June-2025 Admission Session vide **Circular no. 687/WBCROS/2025 dated 15.10.2025.**

The '**Utilization Certificate**' (UC) of Uchcha Madhyamik (Higher Secondary) - 2025 session along with all necessary supporting documents must be submitted at **Concerned Office** i.e. at (1) **Bikash Bhavan Office**, 2<sup>nd</sup> Floor, East Block, Bidhannagar, Kolkata – 700 091 for **South Bengal Region**; (2) **Rahul Sanskritayan Bhawan Office (Siliguri)** for **North Bengal Region** and (3) **Vevekananda Mission High School**, P.O. – Uttar Mechogram, Block – Panskura, Dist. – Purba Medinipur, Pin – 721 139 for **Western Region** (Purba Medinipur, Paschim Medinipur, Bankura, Jhargram and Purulia) **within 30.09.2026**, otherwise no Grant will be given for next Uchcha Madhyamik (Higher Secondary) - 2026 session.

The Study Centres whose bank detail is not given to the Council till date are requested to submit their bank details as early as possible and the Study Centre who did not receive the Sanction Order kindly contact with the Accounts Office of WBCROS.

  
24/04/2026  
President

The West Bengal Council of Rabindra Open Schooling



# THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office: Bikash Bhavan (2<sup>nd</sup> Floor, East Block), Bidhannagar, Kolkata-700091.

North Bengal Regional Office: Rahul Sankritayan Bhaban, P.O. North Bengal University, Dist. Darjeeling-734013

Western Regional Office: Vivekananda Mission High School, P.O. Uttar Mechagram, Dist. Purba Medinipur - 721139

Phone: (033)2321 3261 email – wbcros2006@gmail.com /admissionwbcros@gamil.com

## UTILIZATION CERTIFICATE

Name of the Study Centre : \_\_\_\_\_ Code No. \_\_\_\_\_

Madhyamik(Secondary)/Uchcha Madhyamik(H.S) \_\_\_\_\_ Session \_\_\_\_\_

Number of Student Registered \_\_\_\_\_

### **Details of Grant:**

Sl. No.	Mode of Grant	Order No. & Date	Sanctioned Amount (Rs.)	Released Amount (Rs.)	Remarks
1	Block Grant				
2	Lab Grant				
3	Supporting Grant				
4	Processing Fees (for Data Entry Operator)				
Total					

### **Utilization of Block Grant**

Sl. No.	Purpose of Expenditure	Amount(Expended)	Unspent Amount (if any)	Remarks(if any)
1	Pedagogical/Educational			
2	Administrative			
3	Lab Grant			
4	Processing Fees			
Total Rs.				

**Statement:** Unspent Block Grant deposited into the bank

Name of Bank	Branch	Bank Account No.	Type of Account	Amount (Rs.)

### **Utilization of Supporting Grant**

Sl. No.	Purpose of Expenditure	Amount(Expended)	Unspent Amount (if any)	Remarks(if any)
1	Coordinator's Remuneration			
2	Clerk's Remuneration			
3	Group-D's Remuneration			
Total Rs.				

**Statement:** Balance/Unspent Supporting Grant amount will be adjusted accordingly, the mode of adjustment is mentioned below.

Sl. No.	Purpose of Expenditure	Amount	Remarks (if any)
1	Coordinator's Remuneration		
2	Clerk's Remuneration		
3	Group-D's Remuneration		
Total Rs.			

Certified that we have satisfied ourselves that the conditions on which the grant was sanctioned has been duly fulfilled / is being fulfilled and that we have exercised the following checks to take a look at that the money was actually utilized for which it was sanctioned.

### **Kind of checks exercised :**

- 1) Vouchers
- 2) Bank Account
- 3) Miscellaneous

Full Signature of Secretary/President  
With Seal and date

Full Signature of Coordinator  
With Seal and date

Full Signature of HM/TIC  
With Seal and date

# THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Head Office : Bikash Bhavan (2nd floor, East Block),

Bidhannagar, Kolkata – 700 091

Phone No. – 033-2321-3261



Memo No. – 687/WBCROS/2025

Date : 15.10.2025

## CIRCULAR

### Sub. : Introduction of revision rate of Supporting Grant

Notice is hereby given to all Co-ordinator / Head Master / Headmistress / Teacher-in-charge / Authorized person of the recognized study centre under the West Bengal Council of Rabindra Open Schooling that the Council has undertaken an initiative to do revision of Supporting Grant in favour of the Study Centre. The introduction of payment of Supporting Grant has been revised by the appropriate authority of the Council vide Memo No. 557/WBCROS/BB/2025 dated 30.06.2025. The detail rate of **Block Grant** and **Revised rate of Supporting Grant** are mentioned below,

- The detail of **revised rate of Supporting Grant** is mentioned below; Supporting grant will be utilized as per the table given below in each & every session according to the revised rate until further Order / Circular.

Admission Session		Existing Rate (Rs.)	Revised Rate (Rs.)	Utilization of Supporting Grant	Amount (Rs.)
Madhyamik Level June Session	students admitted from 1 to 14	Nil	2,000/-	(1)Coordinator – (2)Clark – (3)Gr. D -	1,120/- 560/- 320/-
	students admitted from 15 to 29	Nil	3,000/-	(1) Coordinator – (1)Clark – (2)Gr. D -	1,680/- 840/- 480/-
	students admitted 30 and above	3,775/-	4,000/-	(1) Coordinator – (2)Clark – (3)Gr. D -	2,240/- 1,120/- 640/-
Madhyamik Level December Session	students admitted from 1 to 14	Nil	2,000/-	(4)Coordinator – (5)Clark – (6)Gr. D -	1,120/- 560/- 320/-
	students admitted from 15 to 29	Nil	3,000/-	(2) Coordinator – (3)Clark – (4)Gr. D -	1,680/- 840/- 480/-
	students admitted 30 and above	3,775/-	4,000/-	(4) Coordinator – (5)Clark – (6)Gr. D -	2,240/- 1,120/- 640/-
Uchcha Madhyamik Level	students admitted from 1 to 14	Nil	2,000/-	(1) Coordinator – (5) Clark – (6) Gr. D -	1,120/- 560/- 320/-
	students admitted from 15 to 29	Nil	3,000/-	(1) Coordinator – (1) Clark – (2) Gr. D -	1,680/- 840/- 480/-
	students admitted 30 and above	7,550/-	5,000/-	(1) Coordinator – (2) Clark – (3) Gr. D -	2,800/- 1,400/- 800

300  
15/10/2025

President  
The West Bengal Council of  
Rabindra Open Schooling

2. The detail rate of **Block Grant** is mentioned below,

Sl. No.	Categories of Grant	Condition for the Grand	Grant Amount (Rs.)
1	<b>Madhymik</b> (Secondary) for each Session (June / December)	(a) Admission from 1 to 100 Students	250/- (per head)
		(b) Admission from 101 to 200 Students	200/- (per head)
		(c) Admission from 201 and above Students	100/- (per head)
2	<b>Processing Fees for Madhymik level</b>		40/- (per head)
3	<b>Uchcha Madhymik</b> (Higher Secondary)	Admission of students (whatever the number may be)	300/- (per head)
4	<b>Processing Fees for Uchcha Madhymik level</b>		40/- (per head)
5	<b>Utilization of Block Grant</b>	1. 80% of the Block Grant will be utilized for the development of the study of the students. 2. Balance 20% will be kept for the supplementary expenditure (for education purpose) of the Centre.	
6	<b>Utilization of Processing Fees</b>	Processing Fees will be utilized as Data Entry Charge of Data Entry Operator for filling online admission form.	

1. This Circular will be affected from Madhyamik Level, June-2025 Admission Session onwards.
2. A Sanction Order will be issued by the Council in respect of every Study Centre mentioning the details of Block Grant, Processing Fees, Lab Grant and Supporting Grant for a particular Session.
3. Utilization of Block Grant, Supporting Grant and Procession Fees will be made in every session as per rate given in this Circular until further Order / Circular.
4. Every study Centre will get Supporting Grant for each and every Admission Session separately from now and onwards along with Block Grant of respective Session i.e. Block Grant and Supporting Grant for a particular Admission Session will be given at a time.
5. Every Study Centre must submit the Utilization Certificate (UC) in a prescribed format within the stipulated period will be eligible to get Block Grant and Supporting Grant for the next Session.
6. Prescribed Format of the Utilization Certificate (UC) is attached herewith and you can download from our **Download Centre** in our website : [www.wbcros.ac.in](http://www.wbcros.ac.in).

  
15/10/2025

**President**

The West Bengal Council of Rabindra Open Schooling

President  
The West Bengal Council of  
Rabindra Open Schooling