

THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING



Head Office : Bikash Bhavan (2nd Floor, East Block),
Bidhannagar, Kolkata-700091.

Branch Office : Ramendra Sundar, Tantuj Bhavan, DD-18/4,
6th floor, Bidhannagar, Kolkata-700064.

Phone: (033)2337-2631, email - raffiwbcros06@gmail.com

Memo No. 333 - WBCROS/BB/REN/2026

Date : 11.03.2026

RE-NOTIFICATION

Notice for Re- Filling up the Renewal Form of Study centres for the year 2026(Who has not been renewed earlier) in Madhyamik (Secondary) & Uchcha Madhyamik (Higher Secondary) level through online system

All Co-ordinator/HM/TIC of all study centres under the West Bengal Council of Rabindra Open Schooling are hereby informed that the **Web-portal** for filling up the Renewal form(s) for the year 2026

(who has not been renewed earlier) in Madhyamik (Secondary) & Uchcha Madhyamik (Higher Secondary) level will be **re-opened** on & from **21.03.2026 to 23.03.2026 up to 5.00 p.m.**

In this context, it is stated that who could not renew for the year 2026 before/earlier for Madhyamik (Secondary) & H.S. level, they are requested to renewed within the specific date & time period for the year-2026 positively.

So, all Co-ordinator/HM/TIC of all study centres under the West Bengal Council of Rabindra Open Schooling are requested to follow the informations & instructions, which stated below-

i) **Please fill up the Renewal Form(s) for Madhyamik (Secondary) & H.S. level separately.**

ii) Without Renewal of your Study centre through online system for the year 2026 on or before **23.03.2026**, if any students will not be able to admit in your study centre through online mode for Madhyamik (Secondary) and Uchha Madhyamik (Higher Secondary) level 2026.

iii) It is also notify that without Renewal through online system of your study centre in specific time period, the Admission procedure through online mode for Madhyamik (Secondary) level will be automatically locked from **23.03.2026** onwards of your study centre i.e. any student will not be able to admit in your study centre in Madhyamik(Secondary) and Uchha Madhyamik (Higher Secondary) level through online system without Renewal of your study centre in specific time period through online system from **23.03.2026** onwards.

iv) **Spot verification for getting Final Renewal Certificate will be held on & form 06.04.2026 to 10.04.2026 against the submission of below mentioned necessary documents-**

(Spot verification will be held our Head office at Bikash Bhawan, Saltlake, Kolkata-700091)


v) **No request for Renewal will be entertained after 23.03.2026 up to 5.00p.m for the year 2026.**

The following documents will be submitted by Study centre at the specific date of Spot verification in our above said WBCROS- Head office at Bikash Bhaban.

At the time of submission of printed & filled up Renewal Form for the year 2026 (who has not been submitted earlier), kindly submit the necessary documents given below-

- i) Forwarding letter.
- ii) Printed & filled up Renewal forms.
- iii) First approval letter of study centre.
- iv) Last three years photo copies of renewal letter of the West Bengal Council of Rabindra Open Schooling.
- v) Resolution of Existing Managing Committee.
- vi) Audit/Internal audit report given by the Secretary of the Study centre.
- vii) Validity certificate for NGO (Study centre) of WBCROS.
- viii) Academic calendar (i.e. Class routine) of Madhyamik (Secondary) course.
- ix) Photo copy of Renewal payment slip.

N.B. 1) No filled up Renewal forms along with other necessary documents will be received by post.


11/03/2026
PRESIDENT

The West Bengal Council of Rabindra Open Schooling

President
The West Bengal Council of
Rabindra Open Schooling
Govt. of West Bengal