

THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING



Head Office : Bikash Bhavan (2nd Floor, East Block),
Bidhannagar, Kolkata-700091.

Branch Office : Ramendra Sundar, Tantuj Bhavan, DD-18/4,
6th floor, Bidhannagar, Kolkata-700064.

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Memo No. 376- WBCROS/BB/REN/2025

Date : 21.03.2025

REMINDER NOTICE

Notification for those Study Centre who have not yet been submitted Online Renewal hard copies of MADHYAMIK(SECONDARY) & UCHHA MADHYAMIK(HIGHER SECONDARY) for getting Final Renewal Certificates at our Head Office in Bikash Bhawan

Those Study Centres under the WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING, are unable to collect their final certificate yet, are requested to collect it on 22.03.2025 to 28.03.2025 positively, failing these dates no Certificate will be issued further.

Kindly submit the necessary documents given below-

- i) Forwarding letter.
- ii) Printed & filled up Renewal forms.
- iii) First approval letter of study centre.
- iv) Last three years photo copies of renewal letter of the West Bengal Council of Rabindra Open Schooling.
- v) Resolution of Existing Managing Committee.
- vi) Audit/Internal audit report given by the Secretary of the Study centre.
- vii) Validity certificate for NGO (Study centre) of WBCROS.
- viii) Academic calendar (i.e. Class routine) of Madhyamik (Secondary) course.
- ix) Photo copy of Renewal payment slip.

No request will be entertained for issuing Renewal Certificate after 28.03.2025 upto 5 p.m. for the year 2025

Mk 21/3/25

Secretary

The West Bengal Council of Rabindra Open Schooling

Secretary
**The West Bengal Council of
Rabindra Open Schooling
Govt. of West Bengal**