Memo No.25/WBCROS/ADM/BB/2024   Date. 14 /11 /2024

Notice for online admission of Madhyamik(Secondary) December 2024 session

Admission for Madhyamik(Secondary) level of December 2024 through online process will be started on **20/11/2024** & ended on **20/12/2024**. All payment option will be closed on **23/12/2024**. All co-ordinators of the Study Centre under WBCROS are requested to clear all payments within the aforementioned specific date. Otherwise the online admission of the candidate/s will be treated as cancelled.

Online correction/editing option date will be notified later.

Aadhar No of all candidates must be given by the study centre in the online admission form from this admission session onwards.

Minimum age of admission in the Madhyamik (Secondary) level is 14 years. The minimum date of birth for this admission is 01/12/2010.There is no upper age limit for admission.

The facility of credit transfer shall not be allowed before the year 2019 for this online admission.

If a candidate is required to get his /her credit transfer then the data verified copy (Transcript of Academic record) from the concerned Board & should be submitted along with the Original Unsuccessful Marksheet at the time of spot verification.

Study centre must be scanned & uploaded all original documents at the time of online admission. No photo copy/s will be uploaded. If any photo copy/s will be uploaded at the time of online admission then the admission of the candidate/s will be treated as cancelled & the fees paid by the candidate/s forfeited by the Council.

Original TC/School Leaving Certificate/Admit Card/Registration Certificate must be produced by the Study Centre at the time of spot verification for date of birth & qualification verification of all candidates. Otherwise the online admission of the candidate/s will be treated as cancelled & the fees paid by the candidate/s forfeited by the Council.

The specific date & time for Spot Verification of the Study Centre will be informed to all Study Centres through email by this Council later .

Following document/s will be submitted at the time of spot verification:
1. Hard Copy of Printed Admission Form signed by the candidate & co-ordinator.
2. Photo copy of TC/School Leaving Certificate//Admit Card/Registration Card self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre.
3. Photo copy of Aadhar for Residential Certificate from self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre for residential proof(Aadhar).
4. Original failed/unsuccessful Marksheet of Madhyamik(Secondary)level must be submitted for credit transfer candidate/s. Otherwise the admission form of the learner/s will be treated as cancelled.
5. Photo copy of reserve category certificate self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre (applicable for only reserve category candidate/s)
6. Scanned Photo Copy of Physically/ Mentally challenged certificate self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre (applicable for Physically/ Mentally challenged category candidate/s)
7. Scanned Photo copy of staying certificate of Govt. home/Correctional Home self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre.
8. An official letter by the Co-ordinator of the Study Centre regarding total no candidate's (General & Credit Transfer) with other necessary information

❖ *Maximum limit of admission 250 candidates for a study centre.*
❖ *Processing fees is 100 (One Hundred) per candidate for online admission(with other existing fees)*
❖ *Spot verification fees is Rs50 (Fifty) per candidate(with other existing fees)*
❖ *Any document will not be sent through Postal Department. It will not be accepted by this Council.*

_____ 14/11/2024
President
The West Bengal Council of Rabindra Open Schooling