



THE WEST BENGAL COUNCIL OF RABINDRA OPEN SCHOOLING

Bikash Bhavan (2<sup>nd</sup> Floor, East Block)

Bidhannagar, Kolkata-700091

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Memo No.05 /WBCROS/ADM/BB/2024

Date.19/06 /2024

**Notice regarding spot verification for admission of Madhyamik (Secondary) June 2024 under WBCROS**

This is to inform that co-ordinator or one representative (along with authorized letter) from the study centre must be present for spot verification time regarding the admission of Madhyamik (Secondary) June 2024 under WBCROS at Council's Branch Office (Tantuja Bhavan 6<sup>th</sup> Floor, Kolkata-700064). The Spot Verification will be started tentively on & from 22/07/2024(Monday) onwards.

**The specific date & time of Spot Verification of the Study Centre will be informed through email by this Council after completion of the online admission process.**

**T.A/ conveyance will be given to the Co-ordinator or representative of the Study Centre (one person) by the Council. No T.A/ conveyance will be given after the Council's specific date & time over.**

**The following document/s will be submitted at the time of spot verification to the Council:**

1. All Hard Copies of Printed Admission Form signed by the candidate/s & co-ordinator.
2. Scanned Photo copy of TC/School Leaving Certificate/Admit Card/Registration Card in favour of each candidate which has been self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre.
3. Scanned Photo copy of Voter Card/Residential Certificate from Municipality/Corporation/Panchayat in favour of each candidate which has been self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre for residential proof.
4. Original failed/unsuccessful Marksheet of Madhyamik( Secondary )level must be submitted for credit transfer candidate/s. Otherwise the admission form of the candidate/s will be treated as cancelled.
5. Scanned Photo copy of reserve category certificate in favour of reserve category candidate/s which has been self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre (applicable for only reserve category candidate/s)
6. Scanned Photo Copy of Physically/ Mentally challenged certificate in favour of Physically/ Mentally challenged category candidate/s which has been self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre ( applicable for Physically/ Mentally challenged category candidate/s)
7. Scanned Photo copy of staying certificate of Govt. home/Correctional Home self attested by the candidate/s & authenticated by the Co-ordinator of the Study Centre.
8. An official letter by the Co-ordinator of the Study Centre regarding total no candidate's (General & Credit Transfer) with other necessary information (Gender/ Physically/ Mentally challenged category reserve category / total admission fees etc).

Any document/s for admission will not be sent through Postal Department. It will not be accepted by this Council.

**Study centre must be scanned & uploaded all original documents at the time of online admission. No photo copy/s will be uploaded. If any photo copy/s will be uploaded at the time of online admission then the admission of the candidate/s will be treated as cancelled & the fees paid by the candidate/s forfeited by the Council.**

For any necessary information study centre can be contact (11:00 am to 5:00 pm at any working days) with Council's admission section.  
The contact numbers are given below-

1. 033-23345199( Bikash Bhavan Admission Section)
2. 033-23343399( Tantuja Bhavan Admission Section)
3. Mobile: 9903520984 (11:00 am to 5:00 pm at any working days)

**Original TC/School Leaving Certificate//Admit Card/Registration Certificate must be produced by the Study Centre at the time of spot verification for date of birth & qualification verification of the candidate/s. Otherwise the online admission of the candidate/s will be treated as cancelled & the fees paid by the candidate/s forfeited by the Council.**

**If any information of the Candidate is incorrect or false, the West Bengal Council of Rabindra Open Schooling has full power to reject the Admission Application Form and the fees paid by the candidate/s forfeited by this Council.**

*Agaschi* 19/6/2024

Secretary

The West Bengal Council of Rabindra Open Schooling