

Admission Procedure of Uchcha Madhyamik (Higher Secondary) level

Admission for Uchcha Madhyamik(Higher Secondary) level under the West Bengal Council of Rabindra Open Schooling is held once a year. Maximum 250 learners will be admitted in a session at our every study centre. The notification for admission of Uchcha Madhyamik(Higher Secondary) level is given our official website as well as leading regional newspaper(s) by the Council in a year . Learner can take admission of our Study Centre which has been listed our website producing all documents & fees at the Study Centre as per notification.

There are two types of admission in
Uchcha Madhyamik (Higher Secondary) level –

- a) General
- b) Credit Transfer

1. A learner can be admitted and registered through online mode by our recognized study centre in Uchcha Madhyamik(Higher Secondary) level course under the West Bengal Council of Rabindra Open Schooling on producing a pass certificate of Madhyamik (Secondary) level. A learner shall be entitled to complete such course of study within five years from his/her first registration. There is no upper age limit for Uchcha Madhyamik(Higher Secondary) level.

2. A learner eligible for credit transfer for a subject has applied to this Council for the extension of this benefit where full marks of the subject is other than 100 marks the numerical recording of his/her in the record of the Council shall be done on the basis of conversion of percentage of marks obtained by him/her in the subject to the extent of 100 marks and the same method shall be followed for determining the marks in the subjects having theoretical (80%) and practical or project papers (20%). A learner may be permitted of a maximum three subjects for credit transfer in which a candidate obtained pass/qualifying marks. The facility of credit transfer shall not be allowed after a period of five years from the date of last examination in which a student appeared in Uchcha Madhyamik (Higher Secondary) level from any Govt recognised Board/Council /Open Schooling/The West Bengal Council of Rabindra Open Schooling.

After completion of the online process all Study Centre's must be Submitted Printed proforma of Application Form of Admission with all following relevant documents.

The following documents submitted by the Study Centre are given below:

- i) Official letter with all learner information at prescribed statement proforma
- ii) Original Copy of payment receipt
- iii) Photo copy of Managing Committee resolution about all information regarding admission of the learners.
- iv) Council's copy of all learners filled up application form with original signature of learner & Co-ordinator .
- v) Photo copy of pass Marksheet & pass Certificate self attested by the learner & authenticated by the Co-ordinator of the Study centre
- vi) Photo Copy of Residential proof (Voter card/Aadhar card/Residential certificate from Councilor or Panchayet) self attested by the learner & authenticated by the Co-ordinator of the Study centre
- vii) Photo Copy of Schedule Caste/ Schedule Tribe self attested by the learner & authenticated by the Co-ordinator of the Study centre.(For reserved learner)
- viii) Photo Copy Physically challenged certificate for learner of disabilities authenticated by the Co-ordinator of the Study centre (only for learners of disabilities).
- ix) Original failed Marksheet (Only for Credit Transfer candidate)

Uchcha Madhyamik (Higher Secondary) Level	
<i>Subject</i>	<i>Fees (Rs.)</i>
Admission Fees (Male)	200/-
Admission Fees (Female, SC/ST, Physically challenged)	100/-
Registration cum ID card fee	NIL
Per subject fee (Non lab subject) (each candidate)	100/-
Per subject fee (Lab subject) (each candidate)	150/-
Credit transfer (Per Subject)	100/-
Admission Procession fee per candidate	50/-
Correction Home	ALL FEES NIL

If any information of the learner is incorrect or false the West Bengal Council of Rabindra Open Schooling has full power to reject the Admission Application Form and the fees paid by the Candidate forfeited by this Council.